

Department		GENERAL (SCHOOL VISITS) FOH / PUBLIC AREAS / CINEMA		Risk Assessment No.		0010					
Task/Activity		Slips and Trips		Date reviewed:		17.3.2023					
Assessed By		Freddie Mills		Next Review Date:		17.3.2024					
HAZARDS				Likelihood		Severity		Risk Score			
Ref.	Key hazards associated with the above task/activity	Score	Probable	Occasional	Remote	Catastrophic	Critical	Serious	Marginal	Negligible	Likelihood x Severity
			3	2	1	5	4	3	2	1	
1	Slip or trip on wet floor resulting in minor injury		X						X		4
2	Slip or trip on wet floor resulting in serious injury		X					X			5
3	General slips and trips on steps, wires etc		X					X			4
4											
Risk Assessment Scores		10 + High Risk			5 – 9 Medium Risk			1 – 4 Low Risk			
PERSONS AFFECTED				PPE REQUIRED							
Staff	X	Young Persons	X	Eye Protection		Hand Scrub					
Managers	X	Member Public	X	Gloves		Hi Vis Clothing					
Other	X	Site Visitors	X	Boots		Signage	X				
ADDITIONAL CONTROL MEASURES											
Control Measures <ul style="list-style-type: none"> Any pooled areas of water or areas where work is underway must be cordoned off and signs placed to warn of the hazard. Sensible footwear must also be worn at all times by staff as in uniform policy. All floor space in cinema areas clean and tidy – spillages cleaned up immediately. 				Managerial Controls <ul style="list-style-type: none"> Provision of adequate mopping equipment and warning signage. 							
Information and Training <ul style="list-style-type: none"> Staff to be made aware of where wet floor signage is kept. Cleaning cupboard. Mop kept in cleaning cupboard. Staff to be trained on general housekeeping 				HSE and other Guidance <ul style="list-style-type: none"> http://www.hse.gov.uk/pubns/indg225.pdf http://www.hse.gov.uk/pubns/ck4.pdf Health and Safety DVD 							

Department		CINEMA		Risk Assessment No.		0010		
Task/Activity		Electrical		Date reviewed:		17.03.2023		
HAZARDS				Likelihood		Severity		Risk Score

Ref.	Key hazards associated with the above task/activity	Score								Likelihood x Severity
		Probable 3	Occasional 2	Remote 1	Catastrophic 5	Critical 4	Serious 3	Marginal 2	Negligible 1	
1	Electrocution from contact with electrical equipment. E.g. Interactives, projector			X	X					6
2	Guest/children contact with plug sockets			X	X					6
3	Electric source mix with water			X	X					6
4	Fire from electrical fault			X	X					6
Risk Assessment Scores		10 + High Risk			5 – 9 Medium Risk			1 – 4 Low Risk		
PERSONS AFFECTED					PPE REQUIRED					
Staff	X	Young Persons	X	Eye Protection		Hand Scrub				
Managers	X	Member Public	X	Gloves		Hi Vis Clothing				
Other	X	Site Visitors	X	Boots		Signage				
ADDITIONAL CONTROL MEASURES										
Control Measures <ul style="list-style-type: none"> Staff training on the correct use of electrical appliances. Only PAT equipment is permitted for use on site. All appliance faults to be reported to management immediately and discontinue use. Only qualified people to work on electrical aspect of appliances. All public sockets to be protected with socket protectors. Staff fire awareness training – see fire risk assessment 					Managerial Controls <ul style="list-style-type: none"> Annual PAT of all electrical appliances Fixed electrical inspections in line with legal requirements. All electrical appliances kept away from water. All public sockets to be protected with socket protectors. See fire risk assessment 					
Information and Training <ul style="list-style-type: none"> Staff training on the correct use of electrical appliances and fault reporting. See fire risk assessment 					HSE and other Guidance <ul style="list-style-type: none"> http://www.hse.gov.uk/pubns/indg236.pdf http://www.hse.gov.uk/pubns/priced/hsg85.pdf 					

Department	All site	Risk Assessment No.	0010						
Task/Activity	Fire – all areas	Date reviewed:	17.03.2023						
Assessed By	F.MILLS	Next Review Date:	17.03.2024						
HAZARDS									
Ref.	Key hazards associated with the above task/activity	Likelihood			Severity				Risk Score
		Probable	Occasional	Remote	Catastrophic	Critical	Serious	Marginal	Negligible

		Score									
		3	2	1	5	4	3	2	1		
1	Fire in any part of the building			x	5						6
2											
3											
4											
Risk Assessment Scores		10 + High Risk			5 – 9 Medium Risk			1 – 4 Low Risk			
PERSONS AFFECTED					PPE REQUIRED						
Staff	x	Young Persons	x		Eye Protection		Hand Scrub				
Managers	x	Member Public	x		Gloves		Hi Vis Clothing				
Other	x	Site Visitors	x		Boots		Mask				
ADDITIONAL CONTROL MEASURES											
Control Measures Please see separate in depth fire risk assessment <ul style="list-style-type: none"> • Signage directing public and staff to nearest fire exit • Staff fire awareness training • Fire extinguishers, blankets etc fire alarm connected to fire brigade. • Emergency lighting • All fire exits clear and open 					Managerial Controls <ul style="list-style-type: none"> • Fire alarm test weekly • PAT testing • Staff training • First Aid provisions • Equipment inspections 						
Information and Training <ul style="list-style-type: none"> • Induction pack • Fire drill training • Fire awareness training 					HSE and other Guidance <ul style="list-style-type: none"> • East Sussex Fire and Rescue website 						